

NORTH ORISSA UNIVERSITY
SRIRAM CHANDRA VIHAR, TAKATPUR, BARIPADA, ODISHA- 757 003
 Form of Application for Issue of **DUPLICATE GRADE SHEET/MARK SHEET/PROVISIONAL CERTIFICATE**

TO
 The Registrar/Controller of Examinations
 North Orissa University
 Takatpur, Baripada

Sir,

I furnish below particulars about myself and request that my _____ may kindly be given to me. I have paid a fee of Rs. _____ (Rupees _____) only in the shape of Bank Draft / Cash / Challan vide Receipt No. _____ Dated _____ in favour of Comptroller of Finance, North Orissa University, Baripada, Odisha.

1. Name of the Candidate : _____
(in BLOCK CAPITAL LETTERS)
2. Name of the Examination Passed
Year and Month in which Held : _____
3. College/Dept. from which appeared or whether
Appeared as Private Candidate (Private Candidate
Should attach the Admit Card) : _____
4. Roll No. in the Examination : _____
5. Registration No. : _____
6. Details of Subject/Special Paper/Method Offered
in the Examination Passed
(Xerox Copy of TR wanted) _____
7. Division / Class / Ordinary Pass / Honours
And / or Distinction if any obtained _____

Date :

Signature of the Candidate
 Address :

 Date :

Memo No.
 This Candidate has Passed the Examination from this
 College / Dept. vide Notification No. Date of the University. He/She has signed
 this application in my presence. The Duplicate Grade sheet / Mark sheet / Provisional Certificate may be issued to
 him / her.

PRINCIPAL / H O D
 (Seal)

(In case of Private Candidate, this should be endorsed by the Centre Superintendent / MLA / MP with their official seal, Duplicate Grade Sheet / Mark sheet / Certificate will not be issued without this endorsement.)

FOR USE IN THE UNIVERSITY OFFICE

Date of issue No. Issue the Duplicate Grade Sheets / M S /
 Provisional Certificate

ISSUING ASSISTANT

REGISTRAR / COE, NORTH ORISSA UNIVERSITY